

Minutes of a meeting of Kinnersley & District Group Parish Council

held on

Tuesday 13th February 2024 from 7.30pm

at Norton Canon Village Hall

Clerk's email address: clerk@kinnersleygrouppc.co.uk

Present:

Councillors: James Bright (In Chair), Rosie Davidson, Patrick Wrixon, Bert Thomas, Roger Marshall, Reece Jones, Janet Greenfield, Malcolm Lewis.

In attendance were: Parish Clerk Jennifer Wilkie, Ward Councillor Robert Highfield and one member of the public.

1. Acceptance of Apologies for Absence and Note the Reason – none were received.

2. To Consider Approval of Minutes of the Parish Council meeting held on 28th November 2023 – Approved and signed by Chair.

3. To note that Cllr Chrissie Atwell who was Co-opted at the 28th of November 2023 meeting will no longer be standing as Cllr for K&DGPC and therefore there is a new vacancy for Norton Canon - this was noted.

4. To consider election of a new Vice Chair for the PC – no candidates came forward at the meeting but this will be considered again at a future meeting.

5. Open Discussion

5.1 To receive views of local residents on Parish matters – one member of the public raised the drainage issues by John Watson and noted this has been paved over but the ultra fibre has caused issues which means it has not been fully repaired as yet. It was noted that best way forward is to report any drainage issues online with HCC.

5.2 The following was noted from a report provided by the PC representative Andy Johnson for Jarvis Charities:

5.2.1 Educational grants were given in October 2023 to three residents from Letton and one from Kinnersley and Andrew Johnson noted that these grants provide further education for children aged 16 and over.

5.2.2 To consider and agree whether an article may be published on the PCs website asking for volunteers to be trained in the use of an infra red camera and providing information to home owners on how to reduce the cost of heating their homes based on the results – it was RESOLVED that such an article may be published on the PCs website.

5.2.3 To consider and agree how to further publicise the availability of the Staunton-on-Wye Youth Club for 10 to 16 year-olds other than the PC website – it was noted that posters could be placed within the parishes.

5.2.4 Andrew Johnson also noted that the educational charity are looking for ideas for further use of monies in the grant such as helping those children affected by Covid and this was noted by the Council.

5.3 To note any correspondence received on Parish matters – none received.

5.4 To note update from Ward Cllr Robert Highfield as follows –

- 5.4.1 Ward Cllr Highfield endorsed use of the ultra red camera and noted that Age concern are also doing free home checks and giving free LED light bulbs to the elderly.
- 5.4.2 Ward Cllr Highfield noted there has been an HCC Council tax rise of 4.99% which is the maximum allowable this year. HCC were not in debt by the end of the financial year in part due to savings on efficiencies and voluntary redundancies.
- 5.4.3 Ward Cllr Highfield also noted that the Children and Young persons services are improving, with less children in care as HCC look to use other methods to support children following a proven practice that has worked in other Councils.
- 5.4.4 The Almeley to Kinnersley road has unfortunately not been completed by BBLP Highways who have apologised and confirmed this will be completed this year.
- 5.4.5 The Lengthsmans scheme had been reduced from £120 to £60 per KM but this will be increased back up to £120 per KM again and information to be sent to PCs by BBLP shortly.
- 5.4.6 A new drainage fund will be provided for PCs to fix their own drains and footpath officer funding of £250,000 is to be allocated to PFOs.
- 5.4.7 Ward Cllr Highfield noted that the highways contract currently awarded to BBLP will come up for renewal in two years' time.

6. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council:

Application number and info	HCC Status	K&DGPC comment to be submitted to HCC
Planning Consultation - 240316 - Land at Moorhouse Potato Store, A480 From B4230 To Sarnesfield Court, Norton Canon HR4 7BN - Proposed erection of one no. new temperature controlled potato store.	VALID application	Majority of 8 voted in favour with 1 abstain vote.
P233481/L - Listed Building Consent - Ailey Farm, Kinnersley, Hereford, Herefordshire, HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 20/12/2023

P233480/FH - Full Householder - Ailey Farm Kinnersley Hereford Herefordshire HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm.	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 20/12/2023
P232821/F - Planning Permission - Rose Cottage, Kinnersley, Hereford, Herefordshire, HR3 6PD - Proposed creation of a new access, a new driveway and parking area at the end of the garden which will be additional to the access, driveway and parking area already in existence near to the house.	Approved with Conditions	KDGPC support the application as submitted by the Clerk on behalf of the PC on 25/10/2023
P233531/L - Listed Building Consent - Ailey Farm Kinnersley Hereford Herefordshire HR3 6NY, Proposed installation of photovoltaic solar panels on the south facing roof of a curtilage listed building.	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 10/01/2024
P233685/PA7 - All others - Prior Approval - Land at Moorhouse Potato Stores, Norton Canon, Herefordshire, HR4 7BN - Application for prior notification for agricultural spray store.	Prior Approval Not Required	N/A
P223470/XA2 - PP - Approval of details reserved by condition - The Cross Farm, Norton Canon, Village Road, C108 Norton Canon, Herefordshire, HR4 7BQ - Application for approval of details reserved by conditions 3 6 7 9 & 10 attached to planning permission 212976.	Approved	N/A
P222600/N - Waste - Lower Ailey Kinnersley Hereford Herefordshire HR3 6PA, Proposed new access track to approved Anaerobic Digestion site and new control building. (Part retrospective)	Withdrawn	N/A
P222767/N - Waste - Lower Ailey Kinnersley Hereford Herefordshire HR3 6PA, Proposed Digestate Storage Tank adjacent to the current two tanks that make up the anaerobic digester.	Withdrawn	N/A

7. To consider and agree on the Parish budget and precept for 2024/2025 – it was RESOLVED to set the precept at £12,320.19 and this will be signed by the Clerk and submitted to HCC.

8. To consider and agree on whether the PC would like to register an interest in the HCC Tree planting grant funding – it was noted that the PC will not further register an interest currently.

9. To consider and agree on whether to migrate the PCs website and Cllr and Clerk email addresses to Gov.uk and which provider to use and agree on costings and domain name (to reference Clerk summary report previously circulated) – it was RESOLVED that the PC will subscribe to HALC as the provider of the PCs Gov.uk website and email provision.

10. To consider and agree on whether to move the PCs bank account to Unity Ltd ((to reference Clerk summary report previously circulated) – it was RESOLVED to continue with Lloyds as the banking provider for the PC and to review this again in the future.

11. Receive an update on working groups and consider action

11.1 SID's at Letton – it was noted the SID pole installation for the SID to be located at the Bredwardine junction is hoped to be progressed pending a quote from the Groundworks team and pending approval of the quote at the next PC meeting.

12. To consider and agree on whether the PC would like to purchase a Defibrillator as part of the Department of Health & Social Care (DHSC) Community Defibrillator Grant Scheme – it was noted that there are already defibrillators within the Parishes and further investigation is required to look into where the current ones are placed and then the location of them could be put on the PC website for the information of the public.

13. Footpaths and Highway

13.1 To consider any footpath or highway issues for reporting: none were reported.

14. Finance

14.1 To note current bank balance of £18,523.20 and the January finance report - Appendix 1.

14.2 It was RESOLVED to pay all Outstanding Accounts as listed below:

14.2.1 Clerks January and February 2024 Salary: £911.22

14.2.2 Clerks December 2023 to January 2024 expenses: £50.05 (previously circulated)

14.2.3 Lengthsman November 2024 K23.08 invoice: £445 and January K23.10 invoice: £625

14.2.4 HALC/NALC 2024/2025 Subscription fee: £682.93

14.2.5 Autela payroll for October, November and December: £57.98

14.2.6 SLCC annual membership for 2024/25: £112

14.2.7 Norton Village Hall Hire for February 2024 Council meeting: £18

15. To note items for the next agenda (no discussion at current meeting)

15.1 Update on NDP costings

15.2 Update on the reimplementation of the Community email

16. To note the date of the next PC meeting to be held on the 19th of March 2024

SIGNED

(Chair)

DATE