

Kinnersley & District Group Parish Council

**Parish Councillors are hereby summoned to attend the next meeting of
Kinnersley & District Group Parish Council to be held on
Tuesday 28th November 2023 from 7.30pm
at Norton Canon Village Hall**

Clerk's email address: clerk@kinnersleygrouppc.co.uk

Agenda:

- 1. To consider appointing a new Chair to the Parish Council.**
- 2. Acceptance of Apologies for Absence and Note the Reason**
- 3. To Record any Declarations of Interest and Consider any Requests for Dispensation**
- 4. To Consider Approval of Minutes of the Extraordinary Parish Council meeting held on 15th August 2023 and the Parish Council Meeting held on the 26th of September 2023**
- 5. Open Discussion**
 - 5.1 To receive views of local residents on Parish matters
 - 5.2 To note any correspondence received on Parish matters
 - 5.3 To note update from Ward Cllr Robert Highfield
- 6. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council:**

| Application number and info | HCC Status | K&DGPC comment to be submitted to HCC |
|--|----------------|---|
| P233171/PA1 - Prior notification for single storey rear extension which will extend 5.5m beyond the rear wall of the original dwellinghouse, 3m maximum height of the extension and 3m height at the eaves of the extension. Flat roof glazing and double patio doors to the side. | Prior approval | Comments by 29 th November 2023 |
| P232821/F - Rose Cottage, Kinnersley, Hereford, Herefordshire, HR3 6PD - Proposed creation of a new access, a new driveway and parking area at the end of the garden which will be additional to the access, driveway and parking area already in existence near to the house. | Approved | N/A for reference only as determination made by HCC |
| P232958/XA2 - Land adjacent Brick House Norton Canon Herefordshire HR4 7BP - Application for approval of details reserved by conditions 4, 5, 7, | Approved | N/A for reference only as determination made by HCC |

| | | |
|--|-----------------------------|---|
| 8 attached to planning permission 210731/F. | | |
| P230851/L - Listed Building Consent - Hackmoor Hall Letton Hereford Herefordshire HR3 6DP, Proposed erection of rear single storey extension and rear first floor dormer extension. Creation of annexe within the existing outbuilding and insertion of new fenestration. | Refused | N/A for reference only as determination made by HCC |
| P232326/F - The Stables - Weggs Pony Club Alley Lane Kinnersley Herefordshire HR3 6NY - Replacement dwelling. | Approved | N/A for reference only as determination made by HCC |
| P231551/L - Listed Building Consent - Ailey Farm, Ailey Lane, Kinnersley, Hereford, Herefordshire, HR3 6NY - Proposed installation of three conservation rooflights in rear lean-to roof, block up external door opening in rear porch and replace adjacent window opening with a new door opening. Replacement windows. | Approved | N/A for reference only as determination made by HCC |
| P233171/PA1 - Home Notification - 3 Reema Houses, Kittys Lane, Norton Canon, Hereford, Herefordshire, HR4 7BW Prior notification for single storey rear extension which will extend 5.5m beyond the rear wall of the original dwellinghouse, 3m maximum height of the extension and 3m height at the eaves of the extension. Flat roof glazing and double patio doors to the side. | Prior approval not required | N/A for reference only as determination made by HCC |

7. To consider the co-option of parish councillors for the Parish of Kinnersley and District Group

8. To consider and agree to adopt the councils policy for “Dealing With Planning Applications Between Parish Council Meetings”

9. To consider and agree on the parish boundaries to be included in the NDP to allow next steps in applying for the NDP grant

10. To consider and agree on response to HCC survey on whether the Public Space Protection Order (PSPO) for dog control in the Parishes is still sufficient

11. To consider the purchasing of a “Tommy” world war figure memorial to be placed within the Parishes

12. To consider and agree on whether the hire cost of £5 per meeting for a projector and screen to be able to view planning applications and other relevant meeting information where required is acceptable

13. Receive an update on working groups and consider action

13.1 SID's at Letton

14. Footpaths and Highway

14.1 To consider any footpath or highway issues for reporting:

14.1.1 To note latest update from ADL Traffic and Highways on the Traffic Regulation Order (TRO) in Letton

14.1.2 – To note that access to public footpath which runs from the church in Norton Canon over to Kitty's Lane is blocked due to overgrown vegetation.

15. Finance

15.1 To note current bank balance of £19,625.53 as at 06/10/2023 and the October finance report - Appendix 1.

15.2 To Consider and Agree Payments of Outstanding Accounts:

15.2.1 Clerks November and December 2023 Salary £911.22

15.2.2 Clerks October to November 2023 expenses - £86.77 (previously circulated)

15.2.3 Election fees for May 2023 election costs for non-contested election for K&DGPC £523.52

15.2.4 Lengthsman October 2023 invoice £475

15.2.5 HALC CiLCA "What's my role" October 2023 training £264

15.2.6 Autela payroll for July, August and September £54.58

15.2.7 Norton Village Hall Hire for November 2023 Council meeting £18

16. To note and receive an update on the Clerks 6 month probationary review and to consider and agree on whether the Clerk will be confirmed in post and whether to increase the Clerks salary by any scale points and in line with the 2023/2024 NALC pay scale increase to be back dated from April 2023

17. To note items for the next agenda (no discussion at current meeting)

Jennifer Wilkie - Clerk to Kinnersley and District Group Parish Council

Date: 23rd November 2023