

**Kinnersley & District Group Parish Council**

**Parish Councillors are hereby summoned to attend the next meeting of  
Kinnersley & District Group Parish Council to be held on  
Tuesday 26<sup>th</sup> September 2023 from 7.30pm  
at Norton Canon Village Hall**

Clerk's email address: [clerk@kinnersleygrouppc.co.uk](mailto:clerk@kinnersleygrouppc.co.uk)

**Agenda:**

**1. Acceptance of Apologies for Absence and Note the Reason**

**2. To Record any Declarations of Interest and Consider any Requests for Dispensation**

**3. To Consider Approval of Minutes of the Parish Council meeting held on 11<sup>th</sup> July 2023**

**4. Open Discussion**

4.1 To receive views of local residents on Parish matters

4.2 To note any correspondence received on Parish matters

**5. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council:**

Application number and info	HCC Status	K&DGPC Comment to be submitted to HCC
232351 and P232326/F - The Stables, Weggs Pony Club, Ailey Lane, Kinnersley, Herefordshire, HR3 6NY. Change of use of a building into a holiday let. And P232326/F Replacement dwelling at same location.	VALID	
P232404/FH (Full Householder) and P232405/L (Listed Building Consent) - Winterfold, Ailey Lane, Kinnersley, Hereford, Herefordshire HR3 6NY. Proposed single storey glass link to connect dwelling with the converted byre. Proposed internal alterations including demolition of partition walls, new staircase and reconfiguration.	VALID	
P231650/XA2 - PP - Greenfields Norton Canon, Herefordshire, Application for approval of details reserved by conditions 4, 5, 7 and 9 attached to planning permission 213174	Determination made	N/A – for reference only

**6. To consider and agree to adopt the councils policy for “Dealing With Planning Application Between Parish Council Meetings”**

**7. To consider and agree on a Planning Group of 3-5 Cllrs**

**8. To consider and adopt the latest revised council Financial Regulations (Version dated 2019)**

**9. To note update on the Lengthsman Scheme HCC grant funding 23/24**

**10. To consider and agree on moving the PCs bank account to Unity Trust banking or to remain with current bank provider**

**11. Receive an update on working groups and consider action**

**11.1 SID's at Letton**

**12. Footpaths and Highway**

12.1 To consider any footpath or highway issues for reporting:

12.1.1 To note update on the Traffic Regulation Order (TRO) meeting for Letton held on 24<sup>th</sup> of August 2023 with ADL Traffic and Highways

**13. Finance**

13.1 To note current bank balance of £13,871.21 as at 01/08/2023 and the August finance report - Appendix 1.

13.2 To Consider and Agree Payments of Outstanding Accounts:

13.2.1 Clerks September and October 2023 Salary £911.22

13.2.2 Clerks August to September 2023 expenses - £87.41 (previously circulated)

13.2.3 ICO subscription for 2023/24 £40

13.2.4 SLCC CiLCA training registration fee £450

13.2.5 Lengthsman July 2023 invoice £240.50

13.2.6 Parish Online digital mapping subscription £38.40

13.2.7 Norton Village Hall Hire for August and September 2023 Council meeting £36

**14. To note items for the next agenda (no discussion at current meeting)**

Jennifer Wilkie - Clerk to Kinnersley and District Group Parish Council

Date: 21<sup>st</sup> September 2023