

## **Kinnersley & District Group Parish Council**

**Parish Councillors are hereby summoned to attend the next meeting of  
Kinnersley & District Group Parish Council to be held on  
Tuesday 13<sup>th</sup> February 2024 from 7.30pm  
at Norton Canon Village Hall**

Clerk's email address: [clerk@kinnersleygroupcc.co.uk](mailto:clerk@kinnersleygroupcc.co.uk)

### **Agenda:**

- 1. Acceptance of Apologies for Absence and Note the Reason**
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensation**
- 3. To Consider Approval of Minutes of the Parish Council meeting held on 28<sup>th</sup> November 2023**
- 4. To note that Cllr Chrissie Atwell who was Co-opted at the 28<sup>th</sup> of November 2023 meeting will no longer be standing as Cllr for K&DGPC and therefore there is a new vacancy for Norton Canon**
- 5. To consider election of a new Vice Chair for the PC**

### **6. Open Discussion**

6.1 To receive views of local residents on Parish matters

6.1 To note the report from our representative on the Jarvis Charities, including the following:

6.1.1 Educational grants given in October 2023 to three residents from Letton and one from Kinnersley.

6.1.2 To consider and agree whether an article may be published on the PCs website asking for volunteers to be trained in the use of an infra red camera and providing information to home owners on how to reduce the cost of heating their homes based on the results.

6.1.3 To consider and agree how to further publicise the availability of the Staunton-on-Wye Youth Club for 10 to 16 year-olds other than the PC website.

6.2 To note any correspondence received on Parish matters

6.3 To note update from Ward Cllr Robert Highfield

### **7. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council:**

Application number and info	HCC Status	K&DGPC comment to be submitted to HCC
Planning Consultation - 240316 - Land at Moorhouse Potato Store, A480 From B4230 To Sarnesfield Court, Norton Canon HR4 7BN - Proposed erection of one	VALID application	Comment deadline is 29/02/2024.

no. new temperature controlled potato store.		
P233481/L - Listed Building Consent - Ailey Farm, Kinnersley, Hereford, Herefordshire, HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 20/12/2023
P233480/FH - Full Householder - Ailey Farm Kinnersley Hereford Herefordshire HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm.	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 20/12/2023
P232821/F - Planning Permission - Rose Cottage, Kinnersley, Hereford, Herefordshire, HR3 6PD - Proposed creation of a new access, a new driveway and parking area at the end of the garden which will be additional to the access, driveway and parking area already in existence near to the house.	Approved with Conditions	KDGPC support the application as submitted by the Clerk on behalf of the PC on 25/10/2023
P233531/L - Listed Building Consent - Ailey Farm Kinnersley Hereford Herefordshire HR3 6NY, Proposed installation of photovoltaic solar panels on the south facing roof of a curtilage listed building.	Valid application	KDGPC support the application as submitted by the Clerk on behalf of the PC on 10/01/2024
P233685/PA7 - All others - Prior Approval - Land at Moorhouse Potato Stores, Norton Canon, Herefordshire, HR4 7BN - Application for prior notification for agricultural spray store.	Prior Approval Not Required	N/A
P223470/XA2 - PP - Approval of details reserved by condition - The Cross Farm, Norton Canon, Village Road, C108 Norton Canon, Herefordshire, HR4 7BQ - Application for approval of details reserved by conditions 3 6 7 9 & 10 attached to planning permission 212976.	Approved	N/A
P222600/N - Waste - Lower Ailey Kinnersley Hereford Herefordshire HR3 6PA, Proposed new access track to approved Anaerobic Digestion site and new control building. (Part retrospective)	Withdrawn	N/A
P222767/N - Waste - Lower Ailey Kinnersley Hereford Herefordshire HR3 6PA, Proposed Digestate Storage Tank adjacent to the current	Withdrawn	N/A

two tanks that make up the anaerobic digester.		
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**8. To consider and agree on the Parish budget and precept for 2024/2025**

**10. To consider and agree on whether the PC would like to register an interest in the HCC Tree planting grant funding**

**11. To consider and agree on whether to migrate the PCs website and Cllr and Clerk email addresses to Gov.uk and which provider to use and agree on costings and domain name (to reference Clerk summary report previously circulated)**

**12. To consider and agree on whether to move the PCs bank account to Unity Ltd ((to reference Clerk summary report previously circulated)**

**13. Receive an update on working groups and consider action**

13.1 SID's at Letton

**14. To consider and agree on whether the PC would like to purchase a Defibrillator as part of the Department of Health & Social Care (DHSC) Community Defibrillator Grant Scheme**

**15. Footpaths and Highway**

15.1 To consider any footpath or highway issues for reporting:

**16. Finance**

16.1 To note current bank balance and the January finance report - Appendix 1.

16.2 To Consider and Agree Payments of Outstanding Accounts:

16.2.1 Clerks January and February 2024 Salary £911.22

16.2.2 Clerks December 2023 to January 2024 expenses - £50.05 (previously circulated)

16.2.3 Lengthsman November 2024 K23.08 invoice: £445 and January K23.10 invoice: £625

16.2.5 HALC/NALC 2024/2025 Subscription fee £682.93

16.2.6 Autela payroll for October, November and December: £57.98

16.2.7 SLCC annual membership for 2024/25: £112

16.2.8 Norton Village Hall Hire for February 2024 Council meeting: £18

**17. To note items for the next agenda (no discussion at current meeting)**

**18. To note the date of the next PC meeting to be held on the 19<sup>th</sup> of March 2024**

Jennifer Wilkie - Clerk to Kinnersley and District Group Parish Council

Date: 8<sup>th</sup> February 2024