

Kinnersley & District Group Parish Council

**Minutes of a meeting of the Extraordinary Parish Council held on
Tuesday 27th June 2023 from 7.30pm
at Norton Canon Village Hall**

Present:

Councillors: James Bright (In the Chair), Bert Thomas, Reece Jones, Janet Greenfield, Tatum Bisley.

In attendance were: Parish Clerk Jennifer Wilkie and Ward Councillor Robert Highfield.

1. **Apologies of absence** were received from Councillors Patrick Wrixon, Rosemary Davidson, Roger Marshall, Malcolm Lewis, Caus Hawkins.
2. **To Record any Declarations of Interest and Consider any Requests for Dispensation** – none were declared
3. **Open Discussion**
 - 3.1 To receive views of local residents on parish matters – none were received
 - 3.2 Ward Cllr Highfield introduced himself as the new Ward Cllr for Castle ward and was welcomed by the PC Cllrs.

4. To note Planning Applications determined by Herefordshire Council:

Application number and info	HC Determination	K&DGPC Comment to be submitted to HCC
P231551/L and P231550/FH: Ailey Farm Ailey Lane Kinnersley Hereford Herefordshire HR3 6NY. Proposed installation of three conservation rooflights in rear lean-to roof, block up external door opening in rear porch and replace adjacent window opening with a new door opening. Replacement windows and install photovoltaic solar panels on the south facing roof of an outbuilding.	VALID	RESOLVED TO SUPPORT

5. Finance

5.1 It was RESOLVED to adopt the AGAR External Audit form for 2022-2023 including:

- 5.1.1 The Internal Audit Report.
- 5.1.2 The Annual Governance Statement.
- 5.1.3 The Accounting Statements.
- 5.1.4 To submit a Certificate of Exemption to external auditors PKF Littlejohn.
- 5.1.5 It was RESOLVED that the dates for the exercise of public rights will be displayed on the website and noticeboards from the 30th of June 2023 to the 31st July 2023.

5.2 It was RESOLVED to make the following Payments of Outstanding Accounts:

- 5.2.1 Clerks June 2023 Salary £411.61
- 5.2.2 Norton Canon Village Hall hire for June 2023 meeting £18

6. Date of next meeting - was confirmed as being 26th of September 2023

SIGNED BY CHAIR DATE