

**Kinnersley & District Group Parish Council**

**Parish Councillors are hereby summoned to attend an Extraordinary meeting of  
Kinnersley & District Group Parish Council to be held on  
Tuesday 27<sup>th</sup> June 2023 from 7.30pm  
at Norton Canon Village Hall**

Clerk's email address: clerk@kinnersleygrouppc.co.uk

**Agenda:**

- 1. Acceptance of Apologies for Absence and Note the Reason**
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensation**
- 3. Open Discussion**
  - 3.1 To receive views of local residents on parish matters
- 4. To note Planning Applications determined by Herefordshire Council:**

Application number and info	HC Determination
P231551/L and P231550/FH: Ailey Farm Ailey Lane Kinnersley Hereford Herefordshire HR3 6NY. Proposed installation of three conservation rooflights in rear lean-to roof, block up external door opening in rear porch and replace adjacent window opening with a new door opening. Replacement windows and install photovoltaic solar panels on the south facing roof of an outbuilding.	VALID

**5. Finance**

5.1 To consider and resolve completion of the AGAR External Audit form for 2022-2023:

5.1.1 To consider and resolve to adopt the Internal Audit Report.

5.1.2 To consider and complete the Annual Governance Statement.

5.1.3 To consider and resolve to adopt the Accounting Statements.

5.1.4 To consider and resolve to submit a Certificate of Exemption to external auditors PKF Littlejohn.

5.1.5 To agree that dates for the exercise of public rights will be displayed on the website and noticeboards.

5.2 To Consider and Agree Payments of Outstanding Accounts:

5.2.1 Clerks June 2023 Salary £411.61

**10. Date of next meeting and confirm meeting dates for 2023**

Jennifer Wilkie - Clerk to Kinnersley and District Group Parish Council

Date: 21<sup>st</sup> June 2023