

## Kinnersley & District Group Parish Council

### **Minutes of a Extraordinary meeting of the Parish Council held on Wednesday 15<sup>th</sup> February 2023 from 7.30pm at Norton Canon Village Hall**

**Present:** Councillors: Patrick Wrixon (In the Chair), Rosie Davidson, Bert Thomas, Roger Marshall, Reece Jones, Malcolm Lewis.

**In attendance were:** Parish Clerk Jennifer Wilkie. No members of the public were present.

1. **Apologies of absence** were received from Cllr Caius Hawkins, Cllr Janet Greenfield, Cllr James Bright, Cllr Roger Bowen.
2. **It was noted to Record any Declarations of Interest and Consider any Requests for Dispensation** - It was noted that Councillor Malcolm Lewis previously installed the Anaerobic Digestion equipment at the site for planning application number 222600 and it was RESOLVED that this did not require dispensation.
3. **Open Discussion**
  - 3.1 No matters were raised on views of local residents on parish matters.
4. **Review and agree on the 2023/2024 budget and precept** – It was RESOLVED to accept the 2023/24 budget and precept at a total of £14,601.39 and it was agreed that the Clerk would forward the finalised budget and precept to HCC by the deadline of 28/02/2023.
5. **HRMC 2021-2022 PAYE end of year submission** – Cllr Davidson confirmed that a previous Clerk was in position from June 2021-December 2021 and the submitted HRMC PAYE information for this period is available from the Councils records. It was agreed the Clerk would forward all relevant PAYE information to Autela Payroll services for submission to HRMC.
6. **Review and agree on the Memorandum of Understanding between K&DGPC and the land owner relating to location of the SIDs to be installed at Letton** – It was RESOLVED to adopt the Memorandum of Understanding.
7. **Finance**
8. It was RESOLVED to make the following Payments of Outstanding Accounts:
  - 7.1.1 Norton Village Hall Hire for 15<sup>th</sup> of February 2023 Council meeting - £16
  - 7.1.2 Renewal of NAMESCO website domain name for the PC - £31.99
9. **To consider planning applications for determination by HCC:**

Application number and info	HCC Status	K&DGPC Comment to be submitted to HCC
<b>222600</b> - Proposed new access track to approved Anaerobic Digestion site and new control building (Part retrospective)	Valid application and comments deadline is 01/03/2023.	It was resolved to support the application.

at Lower Ailey, Kinnersley, Hereford, Herefordshire HR3 6PA		
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SIGNED .....

Councillor Caius Hawkins (Chair)

DATE .....