

## **Kinnersley & District Group Parish Council**

### **Minutes of a meeting of the Parish Council held on Tuesday 24<sup>th</sup> January 2023 from 7.30pm at Norton Canon Village Hall**

**Present:**

Councillors: Caius Hawkins (Chair), Rosie Davidson, Patrick Wrixon, Bert Thomas, Roger Marshall, Reece Jones, Janet Greenfield.

**In attendance were:** Parish Clerk Jennifer Wilkie and Ward Councillor Graham Jones, no members of the public were present.

- 1. Apologies of absence** were received from Councillor Malcolm Lewis and Mr Andy Johnson from Jarvis Charity.
- 2. It was noted to Record any Declarations of Interest and Consider any Requests for Dispensation:**  
There were none.
- 3. Approval of Minutes of Parish Council meeting held on 22nd November 2022:**  
It was RESOLVED to adopt the minutes as a true record, and they were signed by the Chair.
- 4. Open Discussion**
  - 4.1 To receive a verbal update on Jarvis Charity news from Mr Andy Johnson – Mr Johnson was not in attendance and provided his apologies
  - 4.2 Ward Councillor Graham Jones gave a brief verbal report including:
    - 4.2.1 An update on HCCs children’s services with regards to historic failings in children’s services which are to be reviewed shortly within parliament with a report to be published in April. The CEO of children’s services for HCC Paul Walker is happy with progress in improvements to the children’s service to date.
    - 4.2.2 Ward Councillor Graham Jones confirmed that the draft HCC budget will be decided at the full HCC council meeting in February 2023 and that this will include a 20 million pound budget funded from the levelling up fund as confirmed on the 23<sup>rd</sup> of January 2023.
    - 4.2.3 The Taxi and private hire bill requires more work and review as many taxi drivers came forward to say that the proposal to have CCTV in all taxis was not affordable at £700 and in addition the mandatory taxi driving test on locations will be voted on at the February HCC meeting.
    - 4.2.4 The environment agency have now changed the specification of the Wetlands project and so this project is on hold. Councillor Ward Graham Jones agreed to find out more information following Councillor Hawkins request as to whether or not the specification will include the use of reed beds in rivers.
    - 4.2.5 The planning application for an intensive poultry unit that comes under Lyonshall was refused for the 2<sup>nd</sup> time last year and a planning meeting is to be held again on the 30<sup>th</sup> of January 2023.

4.2.6 Ward Councillor Graham Jones noted that HCC Senior planning officer Kevin Bishop is retiring.

4.2.7 Councillor Graham Jones confirmed he will not be standing as Ward Councillor at the May elections

4.3 Receive views of local residents on parish matters:

4.3.1 There were no residents in attendance but Councillor Davidson noted that a member of the public discussed with her the noise nuisance from local turkey sheds. This was noted by the member of public as occurring nightly. Councillor Wrixon and Councillor Thomas noted that the Turkey order in Herefordshire has been cancelled and is moving to a location in North England.

4.3.2 Councillor Davidson asked Ward Councillor Jones for an update on the noise from a local air bnb lakeside camping site and Ward Councillor Jones had no update

4.4 It was noted that following the resignation of Councillor Sarah Smith that the Council would like to thank Councillor Sarah Smith for all her hard work and contribution to the Parish Council.

#### **5. The following planning Applications determined by Herefordshire Council were noted:**

Application number and info	HC Determination
P224266/PA7 - Prior approval for proposed storage shed at Kinnersley Castle Ward, Blackberry (Bad Patch Wood Cllr Greenfield noted should be called Bad Patch) Patch Wood, Kinnersley Herefordshire, HR3 6QB	Prior Approval Given
P223321/AM - Kinnersley, Castle, Land at The Old Carpenters Shop Kinnersley Castle Ward Hereford HR3 6QB. Non-material amendment to planning permission 142992 (Proposed erection of 2 no. dwellings with detached garages.) Amendment of development/site boundary (small section of land to north-east corner of site to be retained as part of the curtilage of The Old Carpenter's Shop)	Approved with Conditions

#### **6. The following updates and actions from the working groups were discussed:**

6.1 SIDs: Councillor Davidson confirmed that HCC have agreed to have 2 SIDS posts in principle in Letton

6.1.1 It was RESOLVED that both Kinnersley PC and Almeley PC collect the SID each time it is their turn to use the SID.

6.2 There was no update on Letton Flood Hub.

6.3 There was no update from Jarvis Charity on the Letton Health and Wellbeing Parish Survey as Mr Andy Johnson is the point of contact for this and he was unable to attend the meeting. Mr Johnson is to be invited for next meeting to provide an update accordingly.

#### **7. Footpaths and Highway**

7.1 The following footpath and highway issues were considered:

7.1.1 The Signs at Junction Pig Street & A4112 damaged by a collision need to be reinstated and Councillor Davidson noted they have not been replaced. Councillor Marshall confirmed they have reported it online to the Highways agency and it has been reported previously to the Highways by Councillor Greenfield. If no further action on replacing the road sign is forthcoming than it was requested that the Clerk follow up further with HCC.

7.1.2 The Signs at Church car park are damaged & need repairing – Councillor Greenfield confirmed the church are actioning this as it forms part of the Church car park.

7.1.3. The Stream barrier is still broken on Pig Street and was last reported in 2022 and there was no further update.

7.1.4 Following a footpath comment from a Ramblers association who couldn't access Kinnersley castle footpath due to shooting and also finding it overgrown, an enforcement officer has visited the landowner involved and it has been resolved.

7.1.5 There was no update on outstanding items reported to PFO's & some footpaths across fields not being maintained.

## **8. Finance**

8.1 The current Parish Council bank balance was noted as being £15,314.53 as at 15<sup>th</sup> of December 2022.

8.2 It was RESOLVED that the banks correspondence address be changed to the Clerks address which is now the Parish's address as of December 2022.

8.3 It was RESOLVED to make the following Payments of Outstanding Accounts:

8.3.1 Clerks December and January Salary (pending provision of the PAYE slip)

8.3.2 Clerks expenses - £619.02 (previously circulated)

8.3.3 SIDs expenditure invoice for Letton £460

8.3.4 Lengthsman December 2022 invoice £223.13 and January Lengthsman invoice £196.88

8.3.5 Norton Village Hall Hire for the January 2023 Council meeting £16

8.4 Annual HALC and NALC membership £603.11 – it was RESOLVED to defer this item pending further information on the increase in the subscription fee from 2022-2023.

8.5 It was RESOLVED to finalise the budget and precept at an extraordinary meeting to be held on the 15<sup>th</sup> February 2023 following provision of the end of year forecast which is to be actioned by the Council Clerk.

## **9. To consider next steps for the Neighbourhood Development Plan (NDP)**

9.1 Councillor Hawkins provided an overview of the benefits of adopting a Neighbourhood Development Plan in terms of sustainability and control over development in the Parish. It was RESOLVED to move forward with the NDP for the Parish with the following points to be clarified - that the grant must cover the cost the cost of the NDP to no less than 90% and that if the NDP is not approved or turned down for any reason the Parish Council and those involved in the plan are not liable to pay back the grant. It was also noted to clarify whether land owners may choose to have their land left unclassified in the NDP.

## **10. To note items for the next agenda (no discussion)**

It was REOLVED to add the bus shelters in Norton Canon and Letton to the agenda to be discussed at the Parish Council Meeting on the 21<sup>st</sup> of March 2023.

## **11. Date of next meeting and confirm meeting dates for 2023**

It was RESOLVED that an extraordinary Parish Council meeting will be held on the 15<sup>th</sup> of February 2023 and also RESOLVED that future meetings will be held on the 21<sup>st</sup> of March 2023 and the 16<sup>th</sup> of May 2023.

SIGNED ..... DATE .....