

Kinnersley & District Group Parish Council
Minutes of a meeting held on 26th March 2019 at Norton Canon Village Hall

Present

Richard Betterton, Roger Bowen, Rosie Davidson, Janet Greenfield, Robert Humphreys, Allan Lloyd, Roger Marshall, Bert Thomas, Stephen Turner
Clerk in attendance, Ruth Lovelace.

Visitors

Peter Phillips
Cllr Roger Phillips

The meeting was closed so that Cllr Phillips could give a report.

1. Apologies

Patrick Wrixon, Malcolm Lewis

As PW had sent apologies, Stephen Turner chaired the meeting

2. Minutes

Minutes of the last meeting had been circulated to all members of the Council. These were confirmed and signed by the chairman.

3. Any Declarations of Interest as required under the code of conduct

There were none.

4. Matters arising from the previous meeting

Request from the Jarvis charities for a trustee to be appointed by the parish council.

Andy Johnson of Little Logaston, Woonton, was appointed (proposed Stephen Turner, seconded Richard Betterton).

5. Correspondence

5.1 On 2nd February Patrick Wrixon had sent an email to parish council members expressing regret that comments that he made at the previous meeting may have been misconstrued or mis-reported, and regret that this had caused some ill-feeling, and stating that he was more than prepared for the members to vote on his suitability to continue as chairman or, indeed, as a member of the Parish Council. PW had reported back that those members who had responded to him had been supportive of him continuing as chairman. The meeting endorsed this by expressing confidence in his chairmanship.

5.2 Rosie Davidson had contacted the clerk requesting that the issue of potentially providing a Speed Indicator Device in Kinnersley be put on the agenda for the next meeting.

ACTION: this will be done.

5.3 Rosie Davidson reported back that the proposed Herefordshire Walking Festival in summer 2019 had been cancelled.

6. Arrangements for the election on 2nd May

Of those members who are standing for re-election, several had already submitted their nomination papers to the Electoral Registration office, and the others were on track to submit theirs by the deadline of 3rd April.

7. Highways and footpath matters plus Lengthsman scheme and Parish Paths Partnership (P3) scheme

It was agreed that the lengthsman would be engaged again for 2019/20 at £17.50 per hour and a budget of £2,686 (which equates to 153 hours).

Roger Marshall had provided notes giving more detail on other aspects, which will form an Appendix to these minutes.

8. Report back from the Parish Plan Action Plan Working Party (PPAPWP)

- Neighbourhood Watch: the public meeting had been arranged for April 10th at The Kinnersley Arms.
- A second Parish Plan Review is now part-written and should be ready for distribution in the spring

For other matters, see the minutes of the recent PPAPWP meeting on the parish council website and also the Rolling Action Plan (thanks to Stephen Turner for updating this in advance of each PC meeting).

9. Finance

Retrospective agreement for cheques paid since the last meeting:

Lengthsman £442 and P3 contractor £296 on 28/2/19

Accounts for payment:

Clerk's salary: £295.17 gross, of which £118.40 was paid to HMRC (*covering the tax for the January and March salary payments*)

Expenses: postage, printing, heating for the hall etc: £48.05

Hire of hall for meeting: £16

£26.39 to Namesco for domain name for 2 years (paid by the clerk so reclaimed by her)

£34 to Saffron Truelove – expenses minus income for quiz and curry night

All the above expenditure was agreed. (Proposed Janet Greenfield, seconded Allan Lloyd)

10. Planning matters

Planning applications / decisions since the last meeting were as follows.

Deadline for comments	Code	Details	Parish Council response	Decision
15/4/19	190910 and 190909	Hyatt Sarnesfield Proposed annex extension to be used as ancillary accommodation		
5/4/19	190775	Letton Court, Retrospective permission for use of part of existing building for biomass boiler (999 KW) wood chip fuel. RE-APPLICATION		
originally 8/3/19, extended to 19th	184538	Land at Sallie's Mill, Newchurch Road, Kinnersley Residential development of 5 detached dwellings	General comment = no objections	
5/2/19	184257	Castle Farm, Kinnersley. Proposed new porch.	General comment = no objections	Approved 8/3/19
8/11/17	173129	Land at Oakview Norton Canon, add a static mobile home (variation of condition 2)	The parish council objects - it does not support the Variation of Condition 2 of App/W1850/C/09/2119597	Variation to add a 3 rd caravan (of which no more than 2 can be static) granted 11/2/19

There being no other business, the meeting was closed at 8.20 pm.

APPENDIX

Notes provided by Roger Marshall

Lengthsman Scheme including P3 update:

- Balfour Beatty has had a change of personnel in the Locality Liaison Team and the very good Carys Bate has moved to a new, different role and this led to a slight interregnum. Before Julie Debbage took over last week. Grant-funding for P3 has started to flow again, which is a relief to myself and our clerk and I will submit our 4th quarter invoice at the end of this week. I'm anticipating another invoice from the P3 Contractor tomorrow and I think we should have productively used very close to all of the grant-funding for the year.
- I'm anticipating we should receive instructions and paperwork re: the contract between HC and K&DGPC which allows us to employ and direct a Lengthsman to work on the highway.
- The 'drive-round' with the Locality Steward and our Lengthsman in February seems to have been very successful in encouraging BBLP to undertake some of the jobs a lengthsman couldn't do – re-building collapsed chambers (bottom of Calver Hill), ditch clearing on the C1088 (Upper Norton to parish boundary by Hinton Farm), gully clearance on Letton Lane and pot-hole repairs at Kitty's Lane. Another drive-round is scheduled for September.

Parish Plan Action Plan update:

- The Family Curry & Quiz Night at NCVH organised by Saffron Truelove in February was enjoyable and well-received by those who attended. The proposed Easter Egg Eggstravaganza will go ahead at the Kinnersley Arms. I'm afraid I don't have the publicity yet. Other family-centric events could include a family bingo night, a rounders and picnic at Davies Meadows or possibly Sarnesfield Court, and a Halloween Party/Quiz Night.
- The Community Lunch continues at The Kinnersley Arms and generally there are c.20 attendees. The Team Leaders – Derys Maddox, Marilyn Saville and myself will be meeting next week to consider variations on a theme now we're moving into warmer months.
- A second Parish Plan Review is now part-written and should be ready for distribution in the spring. I'm hoping we can use this in part to boost the numbers of people on the CEI, (community email initiative) especially in Kinnersley where reach is still modest.
- Stephen Turner has very kindly agreed to consider best-process options for delivering the slightly unlikely Objective 24 – determining how many road signs we have in the parish and whether they're all relevant and needed and how best to log or map them.
- He's also agreed to review the availability of the Hereford Dial-a-Ride in our parishes and other similar free transport initiatives that cover this group parish area – Community Wheels Leominster for example - in order to deliver Objective 28.
- I've passed to the Clerk a summary of 18/19 budget funds that will be spent soon after the year-end and these are supported by estimates. Ultimately we will be close to budget and little or nothing will go into reserves.