

KINNERSLEY GROUP PARISH COUNCIL
Minutes of the Kinnersley Group Parish Council Meeting
held on Wednesday 22nd September 2021
in Norton Canon Village Hall starting at 7.30p.m.

PRESENT: Cllr. R Davidson (Chair); Cllr M Lewis. Cllr R. Marshall; Cllr P Wrixon; Cllr S Smith; Cllr. R Bowen and Cllr R Jones.

PRESENT: Ward Cllr Graham Jones; Mrs Lesley Hay (Parish Clerk) - three members of the public.

Chairman welcomed those present to the September Parish Council Meeting and particularly welcomed Cllr Marshall back after his recent health issues.

1. **Acceptance of apologies for absence:** Cllr C Thomas and Cllr J Greenfield
2. **Declarations of interests** - Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests. Cllr R Davidson declared a non-pecuniary interest in item 6 – planning application 212447

3.Open Session: A member of the public raised the ongoing problem with speeding through Letton. The speed limit at present is 50 mph which he felt it should be reduced to 30 mph but realistically 40mph - however, he appreciated it is difficult to obtain data to support a reduction.

A presentation was read out by the applicant ref: Planning application 212447 – please see in item 6 (& note) - which addresses issues pertaining to this application. Other site issues were discussed which did not form part of this application.

4. Approval of minutes from the Parish Council meeting held on 27th July 2021. The Councillors present unanimously agreed that these were a true record and that they should be adopted and signed by the Chairman.

4.1 Norton Canon Litter pick– It was acknowledged that Balfour Beatty (Rotherwas) provide free of charge; all equipment/purple bags etc including collection of the bags. However, it was suggested collecting / returning to Rotherwas was inconvenient. An alternative option: the Parish Council should purchase their own equipment £35 approx. Negating the necessity of return travel to Rotherwas. But equipment would need storing, risk assessments undertaken, etc. Cllr Smith agreed to contact Ms Nicholas to discuss next steps; date/set up a working party/advertising for Volunteer litter pickers etc.

4.2 Norton Canon – verge cutting – nothing to report.

5. Co-option of new Parish Councillor. The Chairman reminded Councillors that since the 2019 elections several vacancies had arisen and these vacancies can be filled by co-option. The Chairman was delighted to introduce Tatum Bisley who had recently sent in his application form to become a Parish Councillor. The Parish Council then followed its co-option procedure; Mr Bisley's was unanimously voted in and duly appointed as a Parish Councillor.

He signed the Declaration of Acceptance of Office form and moved to the table with full voting rights. The Clerk will complete the necessary paper work and inform the Elections Officer.

6. Planning: Details of all the planning applications had been circulated in advance of the meeting. Following discussion on the planning applications it was agreed to submit the following:

212631 – A480 Land South NC – development of 10 dwellings

Vote: 6 objections 1 abstention.

Following the Kinnersley Group Parish Council meeting held on 22nd September - after lengthy discussion - it was agreed by a majority vote to record a vote of objection to this planning application.

On the following material grounds;

- o Highways - increased traffic / entrance onto road,*
- o Design & Density of building (10 houses avoiding 106 monies!),*
- o No Green energy solar/ground source, permeable driveways, etc,*
- o Environmental (flood risk) - the area near Burford Cottages floods.*
- o Adversely affecting on local utility services: existing drainage, electricity power outage - which affects local residents at present.*

Herefordshire Council to note:

- o No Community Benefit ie no footpath provision to bus stop/main village centre, no provision for potential play areas.*
- o No Community infrastructure Levy proposal.*
- o The group parish council however would like Herefordshire Council Planning department to require all new houses, buildings within the group parish to have Green and sustainable energy included as part of all final planning applications.*

212976 Land opposite The Cross - proposed rural dwelling

Vote: 2 objections - 5 abstentions

Following the Kinnersley Group Parish Council meeting held on 22nd September - after lengthy discussion - a vote was taken and by a majority vote of abstentions it was agreed to make the following observations:

Climate / Environmental / flood reduction & prevention:

- *As well as flood prevention/reduction: Permeable driveways, tree planting, etc*
- *Building not on a brownfield site as per Parish Plan 2014*
- *Environmental; loss of existing Habitats/green spaces.*

Herefordshire Council to note:

- *No community infrastructure levy proposal.*
- *The group parish council however would like Herefordshire Council Planning department to require all new houses, buildings within this group parish to have Green and sustainable energy included as part of all final planning applications.*

212447 - Lower Ailey - Digestate storage tank

Vote: 6 support – 2 abstentions

Following the Kinnersley Group Parish Council meeting held on 22nd September - after presentation from the Applicant (attached) followed by question/answers between applicant and members - it was agreed by a majority vote (2 abstentions) to record a vote to support this planning application.

Notes on Planning Application opposite Lower Ailey provided by the applicant.

Below are some clarifications to help address any confusion or ambiguity in application P212447/N. The aim of this application is to create a site and environment that is better for all stakeholders.

• Traffic

- This application will create no additional traffic.
- The only traffic difference will be when the traffic is on the road – This application will condense that to a small window during planting (May-ish time of year).
- Without this the site will have to remove digestate daily.
- The BOAT has already been resurfaced at the site's expense.

• Flooding

o There is no chance of flooding at the tank location: the tank is higher than the highest recorded floods ever, and sits inside a sealed bund that adds an additional 5ft on top of that.

- **Noise**

- o We are regulated by the Environment Agency so will make sure our noise is kept to a minimum.

- o We will always try to address any concerns that are brought up with us directly.

- **Smell**

- o The proposed tank is sealed so no smell could escape.

- o This will result in a net reduction in smell.

- **Emissions**

- o We are regulated by the MCPD part of the EA for emissions. This limits our emissions output strictly so the exhausts run clean.

- o The sealed nature of the proposed tank will eliminate any emissions from the stored digestate.

- **Access and Highway Safety**

- o The local community can be notified in advance of seasonal traffic movements via signs, the Kinnersley noticeboard, and the P.C. circular email.

- o There will be no net increase in traffic as a result of this application.

- **Habitats**

- o The area designated for the tank is subsoil with no flora or fauna.

- o Therefore there will be no change in habitat.

- **Loss of Amenity**

- o Sunny Cottage will be fed with green energy from the site (both heating and electricity) resulting in an increase in amenity.

- o Any other residents wishing to connect to heat or electricity will be able to do so at any border of the site.

- **The “Wendy House” Building**

- o The small building next to the existing tank is not subject to this application but for reference a separate application for that is being applied for.

- o The reason for this building is to house additional control equipment required to connect to the grid with the upcoming changes in the regulations by Western Power from G59 to G99 in 2022.

This document aims to address all the material facts but it is important to note that the purpose of this application is to create a better solution for everyone: Residents will have less traffic for 50 weeks of the year; there will be a net reduction in smell; the plant

will run more efficiently; and the crops will benefit from spreading digestate at the right time of year.

This is part of ongoing works to the site to bring it up-to-date with the latest regulations and technology, and to smarten the site up for everyone. If there are any additional concerns the site owners would be happy to address them.

213174 The Barns – Greenfields – conversion one dwelling

Vote: 7 support - 1 abstention

Following the Kinnersley Group Parish Council meeting held on 22nd September - after lengthy discussion - it was agreed by a majority vote to record a vote of to support this planning application with the following comment.

- *The group parish council however would like Herefordshire Council Planning department to require all new houses, buildings within this group parish to have Green and sustainable energy included as part of all final planning applications.*

212979 Upper Ailey - Cattle Building

Vote: 8 in support

Following the Kinnersley Group Parish Council meeting held on 22nd September - after lengthy discussion - it was agreed by a unanimous vote to record a vote of to support this planning application.

7. Notice of planning permissions granted by Herefordshire Council had been circulated as received.

8. Matters rising from previous minutes

8.1 Consider the Clerk 6-month interim contract which had been circulated to the working group for approval. As there had been no comments made – the Clerk and the Chairman signed the interim Contract which expires on the 15th December 2021.

8.2 Consider future advertising for Clerk after December 2021. HALC will re-advertise from September for a qualified Clerk or applicant who is willing to obtain the CiLCA qualification.

8.3 Update response from Cllr Thomas on potential Parish Councillors. In the absence of Cllr Thomas – the Clerk reported that she had contacted the two potential Councillors - one had emailed to withdraw their interest and there had been no response from the other candidate.

8.4 Update from Cllr T Jones/Kinnersley Cllr reference SIDs Annual Deployment Rota. As Cllr T Jones has now resigned as a Parish Councillor he was not at the meeting. Mr Jones did offer to assist in its deployment. Rota Co-ordinator required.

8.5 Request for a private road sign for the unadopted private lane at Hurstley. Balfour Beatty confirmed as it was on private lane a Private No Through Road sign could be erected but the cost would be met by either the Parish Council or the resident(s). Cllr Davidson had already informed the resident.

8.6 Trees & Queens jubilee celebrations – Clerk reported that free trees were available – minimum bundles of 30. It was agreed the trees should be ordered in Spring. A decision on how many & where the trees should be planted to be agreed.

8.7 Community Email Initiative (CEI) – although considered an asset to the whole community - The Parish Council have been unable to recruit an Administrator. If a volunteer administrator cannot be recruited - the administration of the CEI to form part of the new Parish Clerks contract. To remain on the agenda.

8.8 Parish Council website – Cllr C Hawkins was absent and therefore unable to update the meeting. However, the Clerk confirmed the website was still not functioning properly: accessing/uploading data a major issue. Cllr Bisley agreed it was an antiquated system which needed updating & has offered to help

8.9. Village Hall - Cllr C Thomas ref: NCVHC £8 charge to KDGPC for a 15min meeting in their carpark. Since Cllr Thomas was absent from the meeting and therefore unable to provide an update – item to remain on the agenda

9. Chairman's – update on working groups

9.1 Update Letton Flood hub and potential Jarvis flood support.

The Chairman of the Jarvis Trust suggested a proposal for future funding should be forwarded for their consideration. Their next meeting is on the 18th October which is the first opportunity to present a proposal since Covid lockdown.

Andy Johnson; Kinnersley & District Group Parish Council's Representative on the Jarvis Trust, could then present the proposal on behalf of Letton Flood Hub.

9.2 Norton Canon and Letton SID applications for Assessment & Community fundraising.

The Chairman confirmed that the assessment fee had been paid and now awaiting the official assessment report.

Cllr R. Bowen left the meeting.

10. Ward Councillors Report:

The Ward Councillor reported that there had been no full Council meeting since May. The next meeting is planned for the 8th October 2021.

Re: Consultation on the Budget and Council Tax proposals

Herefordshire Council is consulting on its budget and Council Tax proposals for 2022/23 and is asking residents to participate and have their say.

This year, the budget consultation is focused on how the council can best support post-covid recovery in Herefordshire and informing how the council can transform its services to ensure they are delivered in a way that is effective, affordable and environmentally friendly.

You can take part in the budget consultation on the council's website: www.herefordshire.gov.uk/budget-consultation

The budget consultation will run until Monday 4th October 2021.

Children's Services

Children's services are still causing some concern throughout the County and Hereford and four more cases are potentially going to High Court. Council Chief Executive, Paul Walker, is working closely with Catherine Knowles who is the recently appointed interim Director of Children's Services.

There is a real initiative to encourage all Teams to work closer together in an attempt to prevent an escalation of the problems that have recently become apparent and have surfaced in association with the initial High Court ruling.

Town Hall/Shire Hall

There is an ongoing discussion with regard to serious structural issues affecting both the Shire Hall and the Town Hall. There are rumours that the Town Hall will be offered for sale and the Shire Hall retained - the matter remains in discussion.

Locality Steward

Laura Edwards has recently resigned as Locality Steward and Paul Hunter, previously Locality Steward at Bromyard, has been appointed as her replacement.

Ward Cllr Jones left the meeting.

11. Highways and Footpath Officer

11.1 Confirm order from Balfour Beatty for SID posts - £185.00 + VAT. Cllr Thomas unable to provide posts any cheaper. Cllr M Lewis kindly agreed to take delivery and install. Clerk to liaise.

12. Finance: Current bank statement/schedule of payments circulated for August and September 2021

12.1 To agree payment of outstanding invoices.

SCHEDULE OF PAYMENT FOR August/Sept 2021

Cheque made payable to:	FOR:			NET	Cheque no:
Lesley Hay Salary	As per Draft Contract				
	August 21			£258.23	620
	September 21			£258.43	624
HMRC	PAYE August 21	£64.60			621
	PAYE Sept 21	£64.40			625
Expenses	August 2021	£19.37	£2.63	£16.74	622
	September 2021	£14.40	£2.63	£11.77	626
Herefordshire Council	SID poles	£223.09	£37.18	£185.91	623
IOC	Annual Data Protection	£35.00		Direct Debit	
Hire of Hall Sept	Hire of Hall	£16.00			627
Lengthsman	Lengthsman duties June - September	£1076.26			628

12.2 Future online banking for salary and payments to HMRC - it was agreed the Chairman to set up online banking. Cllr Wrixon & Cllr Davidson as authorising signatories. Cheques would continue for other payments.

12.3 Monday 25th October was agreed for the precept working group - to comprise of Cllr R Davidson; Cllr R Marshall; Cllr P. Wrixon and Cllr M Lewis to meet – venue and time to be confirmed. The clerk to draft budget for financial year 2022-23 and circulate.

Precept to be adopted at November meeting.

13. Parish Plan - Cllr Roger Marshall to make contact with the members of Parish Plan Working Group with the intention of resurrecting it

14. These items will be added to next agenda for further discussion

14.1 Consider Full Contract of Employment

14.2 Consider implementation and adoption of Expenses Policy

14.3 Consider implementation and adoption of Grievance Policy

14.4 Riparian ownership

15. Items of parish Interests:

15.1 Post Covid party maybe to combine with Queen’s jubilee celebrations 2022 - proposed 4-day bank holiday from Thursday 2nd June.

15.2 Letton and Norton Canon – Fundraising Evening and Raffle to raise funds for the Speed reduction campaign at The Swann Letton on 4th December 2021.

15.3 Letton Church is having a Promise Auction on the 19th October with Kate Bliss Auctioneer – to raise funds for the Church. Tickets £10 per person to include cider tasting and ploughman’s supper. Available from The Swann, Derys Maddock, Letton Church Committee.

16. Date of next Meeting: Tuesday 30th November 2021

– 7.30p.m. Norton Village Hall.

Chairman closed the meeting at 9.45 p.m.

Signed:

Date: