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| ***Kinnersley & District Group Parish Council***  ***Parish Councillors are hereby summoned to attend the next meeting of Kinnersley & District Group Parish Council to be held on***  ***Tuesday 30th November 2021 from 7.30pm***  ***in Norton Canon Village Hall***  Clerk’s email address: clerk@kinnersleygrouppc.co.uk |  |
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**Agenda:**

1. **Acceptance of apologises for absence**:
2. **Declarations of interests** - Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests.
3. **Open Session**:

*The time for each member of the public to speak is****limited to 5 minutes****. If more than one member of the public wishes to speak on the same topic then they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.*

**Close Open session**

1. **Approval of minutes from the Annual Parish Council meeting held on September 2021.**
2. **Planning: to consider comments on applications to be determined by Herefordshire Council:**

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| Date received: | Application No: | Address: |
| 1st October 2021 | 213276 | Land adjacent Brick House, Norton Canon Proposed siting of static caravan to live in on site whilst building is taking place for approved planning application P210731/F |

1. **To note Planning applications determined by Herefordshire Council**

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| Application No: | Address: | Determination |
| 2828/V | Brewery House – single storey rear extension to existing dwelling | Approved |
| 212631 | A480 Land South NC – development of 10 dwellings | Awaited |
| 212976 | Land opposite The Cross – proposed rural dwelling | Awaited |
| 212447 | Lower Ailey – Digestate storage tank | Refused |
| 213174 | Barns at Greenfields for conversion one dwelling | Awaited |
| 2212981 | Upper Ailey – cattle building  (Listed building consent) | Awaited |
| 212979 | Upper Ailey - Cattle building | Awaited |

7. Matters arising from previous minutes.

7.1. Riparian responsibilities

7.2 Consider future advertising for clerk after December 2021 .

7.3 Update from Cllr M Lewis ref: SIDs at Kinnersley install

7.4 Parish Council Website - Update from Cllr C Hawkins on new website

7.5.Trees & Queens jubilee celebrations - Clerk to advise ref application for both has

been sent

7.6. Village Hall - update from Cllr C Thomas ref to NCVH £8 charge for meeting in carpark

7.7 Community Email Initiative - Unable to recruit an Administrator & not working

8**. Chairman’s – update on working groups**

6.1 update Letton Flood hub & potential Jarvis Flood funding

6.2 Norton Canon and Letton SIDs Assessment results.

9**. Ward Councillors Report**

10**. Highways and Footpath Officer**

8.1 Update from Cllr P Wrixon Footpaths & Booklet

8.2 Consider Highways issues for next meeting

11**. Finance:** Current bank statement/schedule of payments circulated for November

11.1 To consider the Draft Precept 2022/23 see separate sheet (circulated to members 19th Nov 2021).

11.2 To agree payment of outstanding invoices.

**SCHEDULE OF PAYMENT FOR Oct/November 2021**

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| --- | --- | --- | --- | --- |
| **Cheque made payable to:** | **FOR:** | **GROSS** |  | **NET** |
| Hire of Hall Nov | Hire of Hall | £16.00 |  |  |
| Hire of NCVH Carpark | Carpark charge | 8.00 |  |  |
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**12. Parish Plan - update from Roger Marshall**

**13. Recent Correspondence/items for next agenda**

15.1 Consider Full Contract of Employment

15.2 Consider implementation and adoption of Expenses Policy

15.3 Consider implementation and adoption of Grievance Policy

**14. Items of parish Interests:**

14.1 Post Covid party maybe to combine with Queen’s jubilee celebrations 2022 - proposed 4 day bank holiday from Thursday 2nd June.

14.2 Letton and Norton Canon - Fundraising Evening & Raffle for Speed reduction campaign at The Swan Letton, 4th December 2021

**15. Date of next Meeting: 25th January 2022**

Signed**:** *Emma Thomas – HALC Admin Officer Cover Clerk* Date: 25th Nov 2021

**KINNERSLEY AND DISTRICT GROUP PARISH COUNCIL PRECEPT BUDGET**



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